

Accountant

Growing, unique corporate consulting firm of 80 + employees seeks an Accountant. We are looking for an individual ready to roll up their sleeves to help us implement and execute our future accounting process to meet our rapidly growing business requirements. This is an excellent opportunity for advancement and a long-term career.

The Accountant will perform a variety of duties such as reconciling accounts, maintaining the general ledger, preparing financial reports, and assisting with various analysis and ad hoc support. This is a full-time position working out of our office in Bethesda, Maryland and reports to the Director of Administration. Only local candidates able to commute to the office will be considered.

Essential Job Responsibilities:

- Reconciliation and input of all receipts to ensure timely postings to the general ledger
- Perform various daily, weekly, monthly, and annual tasks to include general ledger maintenance, account analysis, accounts payable, bank reconciliations, journal entries, etc.
- Responsible for credit card reconciliation and management
- Perform monthly balance sheet and intercompany account reconciliations and variance analysis
- Perform monthly WIP analysis and assist with invoice preparation
- Support monthly and year-end close, including assisting with annual review requests
- Maintain financial and accounting systems sufficient to meet the needs of the organization

Requirements:

- Bachelor's degree in accounting required
- CPA or working toward CPA, not required but preferred
- Three years of experience in accounting, preferably with consulting or similar professional services firm with hourly billing
- Experience with QuickBooks, time management software and advanced Excel skills
- Attention to detail, knowledgeable of GAAP and tax
- Exceptional time management skills and strong data entry management skills

Why Join RosettiStarr?

RosettiStarr provides consulting and investigative services to large hedge funds, private equity firms, corporations, and law firms. Our select team of professionals collaborate with experienced consultants and investigators worldwide to manage complex and sensitive matters. We thrive on our rich, diverse culture which honors truth and curiosity to deliver value for our clients. RosettiStarr has been in business for over a decade and is led by veteran leaders in our industry. We are growing rapidly creating career paths for all our team members.

Compensation & Benefits:

This role comes with a highly competitive salary (\$85,000 - \$135,000) and bonus structure. This posted range reflects what we reasonably expect to pay for this role. Actual compensation may vary based on individual qualifications and experience.

How to Apply:

Please email a cover letter and resume to recruiting@rosettistarr.com. If we think you are a good fit, we will reach out to you to discuss next steps. Unfortunately, given the large number of applications we receive for these positions, we are unable to acknowledge every application.